

MUSIC STUDIO OF BETSY FIEDLER

485 Johnny Appleseed Lane, Leominster, MA 01453
978-534-5308
fiedlers5b@gmail.com

2010 FALL Semester Registration Form September 13, 2010 – January 28, 2011

Student : _____ Age: _____ DOB: _____ Grade: (Fall '10) _____

Student : _____ Age: _____ DOB: _____ Grade: (Fall '10) _____

Parent's Name(s): _____

Street: _____ City: _____ Zip: _____

Home Phone: _____ Cell Phone: _____

Email address: _____

Emergency Phone number (in case of emergency cancellation – weather/illness) _____

Health/learning issues I should be aware of: _____

There are 17 weeks in the 2010 fall semester which runs from September 13 – January 28, 2011. (The weeks of Nov.22, Dec. 20, Dec. 27 will not have regularly scheduled lessons. These weeks will be used as make-up weeks or optional extra lessons.) There are 18 weeks in the 2011 Spring semester which runs from January 31 to June 16, 2011. (The weeks of Feb. 21, April 18, & June 12 will not have regularly scheduled lessons. These weeks will be used as make-up weeks or optional extra lessons.)

Please remember that there is only one excused absence allowed per semester. All other missed lessons must be paid for. Don't forget – your lesson time has been reserved FOR YOU! Please read carefully the cancellation and withdrawal policies on the reverse side.

Tuition payments are due in advance by the month or by the semester. Arrangements for smaller payments may be made by calling Betsy. Payments may be made in cash or by check payable to Elizabeth Fiedler. Please see reverse side for Tuition and Attendance policies.

Contract Agreement: (Signature required for registration) I have read and agree to abide by the Tuition, Attendance, and Cancellation Policies as stated on the reverse side.

_____ (Parent or adult student signature) Date _____

PHOTO RELEASE:

_____ I give permission _____ I do not give permission _____
(signature)

for photos or videos to be taken of my child/me, to be used in descriptive or promotional material produced by
or for the music Studio of Betsy Fiedler.

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Lesson Contract for Students

Fall Term: September – January Spring Term: January – June Summer Term: June – August

ATTENDANCE: It is *so* important for students to come regularly to their weekly lessons.

Students will progress faster with regular attendance and consistent practice.

I take my responsibility as music teacher seriously and make every effort *not* to cancel lessons. In turn, I ask that you please try to keep interruptions such as doctor appointments and play dates or other lesson time conflicts to a minimum.

Your lesson time is a slot held exclusively for you.

STUDENT ABSENCES AND CANCELLATIONS: All lessons must be paid for whether taken or missed. Each student will be entitled to one excused absence per term. One excused absence and any teacher absences will be made up during the term, if possible, or pro-rated at the end of each term. If you should need to miss a lesson, please let me know at least 24 hours in advance, or in the case of illness, in the morning on the day of your lesson. You will be expected to pay for the lesson if you do not call in advance to cancel. If you miss or cancel lessons frequently, (more than once every term) you will lose your time slot unless you pay for the missed lessons.

RESCHEDULING: Sometimes it is possible to **occasionally** reschedule a lesson, *with lots of advance notice*, but these opportunities are limited – not guaranteed. Be prepared to let that lesson be your excused absence for the semester, or to pay for the missed time slot.

WITHDRAWAL POLICY: If a student withdraws from the semester for any reason, four weeks written notice is required. Starting one week from the date of notice, the next four lessons must be paid for whether taken or not. Students who withdraw at any time will forfeit credits for excused absence make ups and only receive credit for teacher absences.

SNOW DAYS: A school snow day does not automatically mean that afternoon lessons will be cancelled. If the snow has stopped and my driveway is plowed, we will probably have lessons. If unsure, PLEASE CALL.

VACATIONS, SCHOOL HOLIDAYS, PERFORMANCES: Please notify me in advance if you plan to miss lessons for any reason. When you or I must miss a lesson due to a vacation, holiday, or performance, I will make every effort to reschedule the lesson. During school vacations and holidays, I often teach. If I will be away for a vacation week, I will let you know well in advance. Please call me if you are unsure of a holiday. I often write the schedule in the student's notebook if the parent doesn't come in to the lesson, so check those notebooks. I make arrangements for my own family's activities around your child's lesson time, and when you don't show up, it is unfair to my family.

TUITION: There are 3 payment options:

1. Pay each week in cash. (No checks accepted for weekly payment.)
2. Pay for the month by cash or by check (to Elizabeth Fiedler). This is ***always due at the beginning of the month.***
3. Pay for the entire term in advance.

I reserve the right to discontinue lessons with any student at any time.
If you have any questions I welcome your email or phone call.

Sincerely,
Elizabeth (Betsy) Fiedler